

**CENTRAL APPRAISAL DISTRICT OF JOHNSON  
COUNTY 109 N. MAIN, CLEBURNE, TX 76033**

March 21, 2024

The Board of Directors of the Central Appraisal District of Johnson County met in regular session on Thursday, March 21, 2024, at 5:30 p.m. at the offices of the Central Appraisal District of Johnson County, 109 N. Main, Cleburne, Texas after the agenda was duly posted in accordance with the Open Meetings Act.

Members present were: Duaine Goulding, Chairman; John Wood, Vice Chairman; Toby Ford, Director; Amy Lingo, Director and Scott Porter, Johnson County Tax Assessor/Collector. Vance Castles, Secretary was absent.

Staff present was Jim Hudspeth, Chief Appraiser. Jessica White, Administration Manager recorded the minutes of the meeting.

Visitors present were Bruce Medley, Attorney with Perdue, Brandon, Fielder, Collins & Mott, Roland Walden, Taxpayer Liaison Officer, Tina White, Debra Galloway, Gordon Carlson III, Ginger Allen, Fernando Rodriguez, Michael Ancy, Larry Trammell, Craig Hundley, Charles Bean, Tom Borton and James Brocer. Chairman Goulding welcomed everyone and Director Ford gave the invocation.

**Agenda Item 1. (Consent Agenda)** Director Ford made a motion to approve the consent agenda as presented; seconded by Wood. 4-Yes; 0-No

- A. Minutes of the February 15, 2024 regular meeting
- B. Financial report for February 2024
- C. Taxpayer Liaison Report – Mr. Walden reported on February 9<sup>th</sup> a taxpayer called on

and informed him that it took 8 months for his request for a hearing to be scheduled and when it was scheduled, he was denied the hearing because he had not paid his taxes. He also said that the hearing room was so crowded he did not have room to present his evidence. Another taxpayer called saying that she had received ½ of the property in a divorce settlement and was not quite sure how to get the records updated. He indicated that she should contact the CAD and work with them. On February 13<sup>th</sup> a taxpayer called and indicated that she had been refused a hearing because she had not paid her taxes which she knew was correct. She had read the form that had that requirement in it but it was the last paragraph and she missed it. She suggested the part of the form about having the taxes current before you could have a hearing be placed in a more prominent place and highlighted to make it harder to miss when reading the form.

**Agenda Item 2. (Order of Cancellation)** Mr. Hudspeth reported the district only received one candidate for each of the 3 places. This enables the BOD to cancel the May election. Vice Chairman Wood made a motion to sign the order of cancellation; seconded by Ford. 4-Yes; 0-No

**Agenda Item 3. (Taxpayer Liaison Officer)** Mr. Hudspeth explained the TLO will report to the BOD each month and they will conduct an evaluation at the end of the year. Mr. Goulding asked Mrs. Ginger Allen if she was up for the task and she said “yes.” The BOD thanked Mr. Roland Walden for his many years of service and asked if he would stay on as deputy to ensure Mrs. Allen was trained. He agreed. Mrs. Lingo made a motion to appoint Mrs. Allen as TLO for a 1-year term; seconded by Ford. 4-Yes; 0-No.

**Agenda Item 4. (Employment Contracts)** Chairman Goulding explained he would like to review the procedure for approving all contracts. Mr. Wood made a motion to table this item until the next meeting; seconded by Lingo. 4-Yes; 0-No.

**Agenda Item 5. (BOD Meeting Policy)** Mr. Goulding requested the start time be changed to 5:30 p.m. or later. He also requested the agenda be mailed to the BOD and emailed to the presiding officers of each taxing unit. Visitor Tina White requested the meeting be moved to 6 p.m. to allow more members of the public to attend. Mrs. Lingo agreed with moving the start time to 6 p.m. and suggested that change. Motion by Wood; seconded by Ford. 4-Yes; 0-No.

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Agenda Item 6. (Taxpayer Outreach Program) Chairman Goulding explained he would like to see a PowerPoint presentation created to educate the taxpayers on every aspect of the Appraisal District operations. Mr. Wood requested the presentation also be included on the Appraisal District website and presented to the taxing jurisdictions. Mrs. Lingo stated the new website was looking better.

Agenda Item 7. (Non-Agenda) Michael Ancy wanted to congratulate the BOD and the appraisal staff for working hard over the past year on getting the new website up and running. He stated he was pleased with the progress. Larry Trammell stated he will be joining the BOD in July in place 3. He asked how to remove someone from the Appraisal Review Board. Bruce Medley notified the BOD that there were a limited number of reasons for that to happen. Lack of attendance and demonstrated bias when voting.

Agenda Item 8A. (Chief Appraisers Report) Jim Hudspeth, Chief Appraiser reported on the following items:

- (1) CAD litigation – The totals for lawsuits and arbitrations was provided.
- (2) Miscellaneous- Mr. Hudspeth reported after the appeal, Joshua ISD did pass the Property Value Study. The district is preparing to send appraisal notices in April. Mr. Hudspeth also explained the 20% circuit breaker that will affect properties without a homestead.

Agenda Item 8B. (Appraisal Progress Report) Jim Hudspeth reported the appraisers are currently doing field work.

Agenda Item 8C. (Data Operations/ARB Report) Jim Hudspeth reported the data entry department is continuing to enter in 2024 data before the appraisal notices are sent. The exemption department is busy verifying homesteads per state requirement.

Agenda Item 8D. (GIS/Customer Service Report) Amy Gill reported deeds are completed 24-48 hours after being received.

Agenda Item 9-10. (Executive Session) No executive session was called for.

Agenda Item 11. (Next Meeting) The next scheduled board meeting will be held on Thursday, April 18th.

Agenda Item 12. (Adjournment) At 6:42 p.m. Chairman Goulding called for a motion to adjourn the meeting. Motion by Ford; seconded by Wood. 4-Yes; 0-No.

Approved this 18<sup>th</sup> day of April, 2024.

  
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Duaine Goulding, Chairman

  
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John Wood, Vice Chairman